

British Geriatrics Society
 Consultant Nurse Special Interest Group

MEETING MINUTES:		
VENUE: Marjorie Warren House		HELD: Thursday Friday 5th September 2008
Present	Soline Jerram (Chair), Pauline Ford, Gwyn Grout, Marie Honey, Jill Jackson, Liz Mouland, Deborah Sturdy, Hugh Chadderton, Nicky Hayes, Dawn Garret, Jane Winson, Bev Tabernacle, Chris Beech, Frances Grant.	
Apologies	Clare Abley, Val Asher, Jane Buswell, Val Carpenter, Mary Clay, Carole Dinshaw, Aileen Frazer, Angela, Gillham, Karen Grimshaw, Beverly Hallpike, Phillipa Hubbard, Dave Jones, Yvonne Leighton, Diana Lewis, Ann Lloyd, Carol Lloyd, Sarah McGeorge, Catherine Sammon, Jackie Tapping, Norma Trindle, Beverly Waddell, Jonathan Webster, Lesley Yarrow, Nadia Chambers, Wendy Barker, Sam Boobier, Cheryl Jackson, Ruth Lonsdale, Lynne Pair, Lesley Yarrow.	
ISSUES	DISCUSSION	Action/ Outcome
1. Matters Arising	<p><u>Dignity</u> DS Reassured the group in relation to issues that had been raised previously surrounding the Dignity agenda. DH had volunteered to follow this issue up with a BGS Newsletter contribution, however this hasn't been actioned.</p> <p><u>BGS Compendium</u> SJ informed the group that we had been approached to look at two BGS compendiums. Pressure Ulcers and Multidisciplinary Working. The timeframes for these is flexible and it was agreed that the first one we should look at would be Pressure Ulcers, with MDT Working to follow next year, following further discussion regarding the community Hospital work, DS also commented that she has a contact currently doing similar work she will liaise with SJ. NH commented that Pressure Ulcer work could have huge implications for practice, particularly around the safeguarding agenda, and transfer of care. FG agreed that this is important guidance and should include the Independent sector in the final guideline, and that expert advice also needs to be included in this work from Tissue Viability Colleagues. DS suggested that the DOH lead in relation to the Safeguarding Consultation currently ongoing would be a good person to get involved with this work – Anna Morgan. CB highlighted to the group that this work would need a National focus to fit in with the welsh, Irish and Scottish agendas, and it was</p>	<p>NH and FG to develop a scope for the compendium and also terms of reference for a sub group to be organised. NH to contact Anna Morgan, and FG to look at experts surrounding TV. To be discussed in relation to progress at the next meeting</p>

British Geriatrics Society
 Consultant Nurse Special Interest Group

	<p>agreed that the group should seek representation form each of these areas. It was also agreed that the timeframe for this work would be approximately 9 months in order to consider the review of No Secrets.</p> <p>CB advised the group that NC had circulated documents for comments – however the timeframes were very tight. BT has discussed with NC regarding feedback to the group in relation to realistic timeframes for comments to be obtained. GG to sent comments onto NC in relation to the Delirium Guidelines.</p> <p><u>Nurse Consultant Conference 2010</u></p> <p>SJ updated the group in relation to this idea. We still need to develop a bid to submit to the BGS for funding. SJ will formally write as chair of this group to Tony Blair to be Keynote speaker for the day. The group were also asked to consider other people for this role.</p> <p>The group agreed to look at contacting other Nurse Consultant Groups for collaboration on the day. All these contacts should be fed back to either BT or SJ.</p>	<p>SJ and MH agreed to put together a bid for submission outlining costs etc for the Conference. A central Venue will need to be considered. SJ to Write to Tony Blair.</p> <p>Standing Agenda Item</p>
<p>2. Dignity Presentation – Pauline Ford</p>	<p>Pauline Ford presented the resources that have been developed by the RCN in relation to dignity. The DVD was presented which showed some very strong images of issues concerning dignity. The Learning Resources are only available to RCN members, and the reasons for this were strategic.</p> <p>RCN Membership forms were circulated and examples of the Dignity Merchandise.</p> <p>Pauline explained that the scope of this project needed to be appreciative and not ‘finger pointing’, and that a long side this work the RCN have developed a staff Dignity Policy which their Director of Nursing is championing.</p> <p>DS commented that in the evaluation of this work will there be an ability to pull out the impact made to Older People?</p> <p>FG explained how helpful this work will be in the areas outside of Older Peoples Services.</p> <p>JJ outlined links with essence of care and how they will be linking</p>	

British Geriatrics Society
 Consultant Nurse Special Interest Group

	<p>this work in her area to this resource. JJ agreed to feed this into the overall evaluation.</p> <p>Pauline explained that there have been events held all over the UK and they have now trained over 30 facilitators who will be willing to run workshops if approached.</p> <p>The DVD will be available for viewing on U- Tube.</p> <p>Within the resources Pauline explained that there was also an influencing Booklet to help practitioners raise awareness and change practice in relation to the Dignity Agenda.</p> <p>The group thanked Pauline for her presentation and Pauline then left the meeting.</p>	
<p>3. Ask the Experts/ BGS Newsletter</p>	<p>There have been many problems with this over recent months and the page has not run for the last edition due to no contributors to the questions asked.</p> <p>JJ informed the group that Karen Birmingham was now moving on and had been replaced by Gary Bell. JJ will be contacting Gary in relation to providing reassurance that the page is still a viable option for them.</p> <p>SJ and JJ contributed to the Rehabilitation page in September.</p> <p>BT will formally write to Gary Bell inviting him to join the group.</p> <p>BT agreed to liaise with Recia in relation to feedback from the Newsletter contributions and also to obtain the Newsletter publication dates and submissions deadlines. The Group agreed we did not want to loose this as an avenue to publish the work of the group.</p>	<p>The Following action for 'Ask the Experts' was agreed.</p> <p>January – 2 Page spread will be submitted, the title will be '<i>The Dementia Strategy' a 4 Country approach.</i></p> <p>Scotland – Chris Beech Wales – Hugh Chadderton England – Gwyn Grout Ireland – Jane Greene</p> <p><i>The Deadline for submission of this is the 8th January 2009</i></p> <p>February – 'What are the dilemmas of prescribing for the Older Adult?'</p> <p>Dawn Garret agreed to identify a Community Matron. Gwyn Grout agreed to approach a Mental Health prescriber.</p> <p>March – IT and information sharing.</p> <p>Soline Jerram Bev Tabernacle Jill Jackson</p> <p><u>Further topics identified included:</u> Pain Management Safeguarding Adults.</p>

British Geriatrics Society
 Consultant Nurse Special Interest Group

<p>4. Community Hospital Survey Update</p>	<p>SJ updated the group in relation to this work. Initial action has been taken surrounding the development of a questionnaire, how ever this hasn't been widely circulated to date. JJ asked was there a definition of Community Hospital; SJ said that this was one of the aims of the questionnaire – to place some definitions around the different interpretations of this area. SJ, NC and CB will discuss this further and feedback to the group at the next meeting. CB highlighted problems with the terminology if this document is to be used nationally – PCT is not used in Scotland and Wales. DS commented that there is a current survey being undertaken by John Young and Duncan Forsythe in relation to Intermediate Care. It would be good to link this work as there appears to be similarities. DS will provide SJ with contact details.</p>	<p>SJ, NC, CB to feedback at next meeting. SJ to contact John Young and develop links.</p>
<p>5. SHA 4 year Funded Nurse Consultant Training – Gwyn Grout</p>	<p>We had an excellent Presentation from Gwyn and her Nurse Consultant Trainee, Jane Winson. This is an excellent programme which has been developed. HC commented that the programme itself could easily be translated into a stand alone MSc. Jane outlined her experience of the programme to date, and her challenges and progress.</p>	<p>CB to talk to committee members at next meeting in regard to someone attending the next SIG meeting to discuss the issue</p>
<p>5. CPEC Update</p>	<p>CB gave an update on the CPEC meetings. The current membership is currently being reviewed – however it is felt that nursing will be a standing member due to valuing this representation. They are developing a new survey strategy – this guidance will go on the Web but not prior to the Spring Meeting. CB will be circulating information relating to Web based audit tools – comments to be sent direct to CB. It is hope that continence and falls guidance will be reviewed soon and it will be important as a group that we contribute to this. Daniel Hinari has circulated Practice and Development in continence, comments in relation to this to CB as soon as possible. Abstracts for the Spring meeting will be judged in January – and urge again was given to people in the group to submit work for</p>	<p>CB to Circulate information for comments via the Bulletin and BT,</p>

British Geriatrics Society
 Consultant Nurse Special Interest Group

	<p>consideration, the deadline for submission has been extended to mid December. DS commented that Frazer Anderson would be happy to present to the group. We already have a representative booked to speak at the meeting in June 09.</p>	
<p>6. Department of Health Update – Deborah Sturdy</p>	<p>Deborah commented that there is a huge amount of work being undertaken at the moment and Older People issues appear to be at the heart of everyone's Agenda,</p> <ul style="list-style-type: none"> • We have a new minister Phil Hope who is a teacher by background and is receptive to ideas and suggestions. He sees Dignity as central to the current work streams. • We have the No Secrets review being undertaken which will be due out in the new year – this programme will be influenced by the recommendations and whether Legislation is part of those, • Dementia strategy is now written and is hoped to be published before Christmas – however this may change. • There will be a refresh of the Ageing Strategy across the country led by DWP and the cabinet office – this should be published around March 09 • Prevention package also being developed, Deborah would like to ask for responses to questions. Consultation regarding this is currently ongoing. • Let's Respect – Deborah will be meeting with Nadine Schofield to expand this work into the Care Home Sector – volunteers for this to Deborah Please. This will be a web based and hard copy resource. • Business Plan for 09/10 will be circulated when available. • Hospital Discharge Workbook update – Looking at Nurse Led Discharge. There will be an event on December 15th at 2pm please contact Deborah for further details if you wish to attend. 	<p>Volunteers to send names regarding the various request straight to DS.</p>

British Geriatrics Society
 Consultant Nurse Special Interest Group

	<ul style="list-style-type: none"> • In the New Year the DOH will be advertising for a new National Director for Older People. • CSIP have now aligned with the SHA's this work will now be commissioned through the DOH. • NMC have just completed their work around older people. Comments from the group included the lack of consultation around this piece of work • Help the Aged and Age Concern have merged across the country and have a new CEO. 	
<p>7. Concurrent Session Update Spring BGS Meeting</p>	<p>Update was requested in relation to the Nurse Consultant session at the Spring BGS CONFERENCE. NC wasn't present at the meeting so FG gave a brief up date. SJ requested that we have this session confirmed within the week – with titles of presentations and the sessions. GG will forward the correspondence from the BGS in relation to this confirmation so that SJ, NC and FG to confirm this.</p> <p>We want as many people as possible to attend the Bournemouth meeting and a £300 grant can be obtained to support funding for the conference and accommodation – this information and application forms are available on the BGS web site. If we know how many will be attending then we will book places together to get a better deal on accommodation.</p> <p>DS said she would suggest to Alex Mair that a Nurse Consultant Symposium may be a consideration for future conferences.</p>	<p>Information as requested to SJ ASAP.</p>
<p>8. Committee Member Update.</p>	<p>There have been great problems with the bulletin and the lists that are available with contact details of Nurse Consultants. It has been agreed that the Bulletin can be sent to an NHS account for circulation – BT will speak to Recia Atkins regarding this. FG has an old circulation list, and this will be compared with the current list of emails. We will also be writing formally to members outlining these changes,</p>	<p>BT to develop letter and approach BGS re; Funding and circulation. BT to discuss current arrangements for Bulletin with Recia Atkins. BT to ensure Web Page information remains up to date</p>

British Geriatrics Society
 Consultant Nurse Special Interest Group

	<p>and asking them to update their information held by the BGS.</p> <p>Deborah Humphrey has resigned form her post as Deputy Chair. Marie Honey has today been nominated and voted into the Deputy Chair post, and Jill Jackson has been formally voted into the Joint Secretary post. These posts will be for 2 year duration.</p>	
9. Any other business	<p>Hugh Chadderton – RCP Bone Health Update Meeting held on the 16th October. The second phase Falls/ Bone health Audit was discussed. Finbar Martin chairs this group. This audit was to be undertaken for the 24th November 2008 and was a substantial piece of work. There wasn't clear guidance within the audit in relation who was supposed to complete this – HC will feed this back at the next meeting. This group is well connected with the Falls group. A few members of the group experienced difficulty in getting information in relation to joining the Falls SIG; BT will discuss with Sarah Allport who chairs this group and arrange contact.</p>	BT to speak to Sarah Allport re; Falls SIG
10. Items for next meeting	The group were encouraged to forward nominations for presentations for future meetings	Presentations suggested, please forward your name for presentations for future meetings to Tabernacle Beverley Beverley.Tabernacle@srft.nhs.uk
Date Of Next Meeting	<p>The Spring meeting will be held at Bournemouth during the BGS Spring Conference April 1-3rd (date to be confirmed)</p> <p>5th June Marjory Warren House</p>	