**[British Geriatrics Society 2019 Spring Meeting](http://bit.ly/BGSAut17)**

**Free Communication ORAL/PLATFORM confirmation Form**

**Complete and return p1 of this form**

**TO: Mrs Joanna Gough** British Geriatrics Society, 31 St John’s Square, London EC1M 4DN

Tel: 020 7608 8574 Fax 020 7608 1041 Email: [abstracts@bgs.org.uk](mailto:abstracts@bgs.org.uk)

In addition to completing this presenter confirmation form, **which should be sent to the BGS Office at the email address above** you must register for the meeting in the usual way. **Registration maybe completed via** https://www.bgs.org.uk/events/spring-meeting-2019 Registration forms with appropriate payment to reach the BGS Office by 1st April 2019.

Please enter into the table the abstract information as it appears on the website:

|  |  |
| --- | --- |
| Old Ref No. AM |  |
| Abstract Book No: |  |
| Title: |  |
| Final Category: |  |
| Dates of presentation | 10th 11th and 12th April 2019 |

**Please supply the details below of the Author who will be in Attendance:**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name: | Surname: | | * Dr * Mr. * Mrs. * Prof * Other. |
| Email address: | | |
| Mobile phone: | | | |
| Job Title/Position: | | Employer: | |

***Note:*** *Please notify the Secretariat should the name of the Presenter* ***change*** *before the conference.*

cid:image002.gif@01C59E66.6261DA40

**Queries**

Presenters who wish to withdraw their abstract, or have queries regarding the timing of their presentation or the publication assessment procedures, should contact the BGS Abstracts manager, Joanna Gough ([scientificofficer@bgs.org.uk](mailto:scientificofficer@bgs.org.uk) )

**Registration**

Presenters are required to register for the conference in the usual way by returning a conference Registration Form to the BGS Office together with all appropriate payments **by 1st April 2019** at the latest**. Registration maybe completed using this link:** <https://www.bgs.org.uk/events/spring-meeting-2019>

**Audio Visual Requirements**

PowerPoint

Facilities for PowerPoint will be available to each lecture room. To assist the organisers, please

e-mail my presentation in 16:9 format to [registrations@bgs.org.uk](mailto:registrations@bgs.org.uk) by 9th April 2019 and bring on a memory stick as a back up

Your presentation will be loaded up at the speaker preview rooms and available in the presentation room in advance of your talk to ensure a smoother handover between presentations). NB Please bring a memory stick as a back-up.

However, presenters who wish to withdraw their abstract or have queries regarding the timing of their presentation or the publication assessment procedures, should contact the BGS Abstracts Manager, Joanna Gough ([abstracts@bgs.org.uk](mailto:abstracts@bgs.org.uk))

**Publication of Powerpoint Presentations presented at BGS Meetings**

The BGS is occasionally asked for copies of speakers' presentations. With the presenters' permission, we either keep the presentations in pdf format in a library of presentations in the BGS office or post the pdf files up to the website. Presentations will be posted up on the website in pdf format (read only format), with the first author’s name watermarked across each slide, to minimise plagiarism. Presenters may exclude specific slides, as they wish.

We need to take extra care regarding copyright of images with PowerPoint presentations.

Please can you confirm that no part of the Presentation is copied from any other work without permission, and you have obtained ALL the permissions required (for print and electronic use) for any material you have used from other copyrighted publications in the Presentation. As a presenter it is requested that you exercise all reasonable care to ensure that the Presentation is accurate and does not contain anything which is libellous, or obscene, or infringes on anyone’s copyright, right of privacy, or other rights. The BGS will help to requested copyright permission or source alternative images if needed.

I confirm as a presenter that I have obtained copyright permissions where required (Please tick to confirm). *(All confidential/copyrighted removed or identified prior to release)*

If you do not have copyright permission please indicate the slide pages below

I agree for my presentation to be published via the BGS website post event via:

Restricted PowerPoint

Video recording

**Conflict of interests**

As the RCP now require any conflicts of interest to be included in the application for CPD please can you let us know if you need to declare any interests such as:

•        Commercial

•        Research & Publishing

•        Educational Activities

•        Ownerships and possessions in health care companies

•        Expert functions in health care and health guidance processes

I do not have any conflicts of interest (commercial, non-commercial or research)

or

I **do have** conflicts of interest (if you have any conflicts to add to the statements please write below)

|  |
| --- |
|  |

|  |  |
| --- | --- |
| Signed: |  |
| Name: |  |
| Date: |  |